

Exhibit E - City of Santa Clara Below Market Purchase (BMP) Preference Confirmation Form

The City has established a priority system for allocating the limited number of affordable **Homeownership BMP units**. Priority shall be given to income eligible households/applicants who meet the City of Santa Clara Preference Criteria below. **The priority must be met by one of the applicants that will be listed as owners on title to the subject property for the Home Buyer Program.**

The preference system will be used to establish a ranking of applicants. Households that meet priority 1, will be reviewed first, then 2nd priority, so on so forth. Preferences will be evaluated at the time of opportunity drawing submission and verified during the application process. If it's discovered that an applicant does not meet the preference or lacks evidence that they meet the preference, they will lose their priority ranking number.

PREFERENCE/PRIORITY CRITERIA	
1 st Priority Level (Live AND Work)	At least one applicant who will be listed as an owner on the title of the property who both currently lives within the City Limits of the City of Santa Clara and for at least the past 6 months at the time of application AND currently operates a business or is currently employed by a business or a public agency or quasi-public agency in the City of Santa Clara and for at least the past 6 months at the time of application.
2 nd Priority Level (Lives)	At least one applicant who will be listed as an owner on the title of the property who currently lives within the City Limits of the City of Santa Clara and for at least the past 6 months at the time of application.
3 rd Priority Level (Works)	At least one applicant who will be listed as an owner on the title of the property who currently operates a business or is currently employed by a business or a public agency or quasi-public agency in the City of Santa Clara and for at least the past 6 months at the time of application.
4 th Priority Level (All others)	Any other qualified applicant household without regard to residency or employment.
Note:	<ul style="list-style-type: none"> • <i>The qualifying household applicant must be the person whose name will appear on title and who will use the unit as their primary residence.</i> • <i>For residency and employment based preferences the applicant must currently meet the criteria and for at least the past 6 months at the time of application (drawing entry).</i>

IMPORTANT: In order to properly prioritize the applicants, the Administrator requests documents/materials supplemental to the items listed on the Application Document Checklist. In order for the households to be considered for a City Preference you must submit the supplemental materials with the program application. If the documentation requested on this application is not sufficient to prove you meet one of the Preferences categories, please make sure you include additional evidence/documentation. If you don't provide clear and substantial evidence/documentation with the application along with the Preference Criteria Form when you submit your application package you will not be eligible for the Preference you claim to meet. Additional proof or clarification cannot be submitted or accepted separately; everything must be included in the packet when you submit it for review.

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Please see definitions on page 1	Questions	Answers	Supplemental Documentation Needed
<p>Preference/Priority 1</p> <p>LIVES AND WORKS</p>	<p>Does your household have at least one applicant who will be listed as an owner on the title of the BMP property that currently lives within the City Limits of the City of Santa Clara and for at least the past 6 months at the time of application AND currently operates a business or is currently employed by a business or a public agency or quasi-public agency in the City of Santa Clara and for at least the past 6 months at the time of application?</p> <p>If yes, who does? <input type="checkbox"/> Full Name: _____</p>	<p>Please check one:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide:</p> <p><input type="checkbox"/> Submit the last 6 months bills for two different utility bills with your physical address and name (e.g. PG&E, Silicon Valley Power, Water or Cable).</p> <p>NOTE: PO Box addresses are not acceptable.</p> <p><input type="checkbox"/> Submit a letter from your employer, on company letter head verifying that you work within (inside) the city limits of the City of Santa Clara. It must be signed and dated by the HR Manager. It should reflect your start date and hours per week worked. If you are self-employed submit a copy of your business license for the current year.</p>
<p>Preference/Priority 2</p> <p>LIVES</p>	<p>Does your household have at least one applicant who will be listed as an owner on the title of the BMP property that currently lives within the City Limits of the City of Santa Clara and for at least the past 6 months at the time of application?</p> <p>If yes, who does? <input type="checkbox"/> Full Name: _____</p>	<p>Please check one:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide:</p> <p><input type="checkbox"/> Submit the last 6 months bills for two different utility bills with your physical address and name (e.g. PG&E, Silicon Valley Power, Water or Cable).</p> <p>NOTE: PO Box addresses are not acceptable.</p>

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Please see definitions on page 1	Questions	Answers	Supplemental Documentation Needed
<p>Preference/Priority 3</p> <p>WORKS</p>	<p>Does your household have at least one applicant who will be listed as an owner on the title of the BMP property who currently operates a business or is currently employed by a business or a public agency or quasi-public agency in the City of Santa Clara and for at least the past 6 months at the time of application?</p> <p>If yes, who does?</p> <p><input type="checkbox"/> Full Name: _____</p>	<p>Please check one:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>	<p>If yes, please provide:</p> <p><input type="checkbox"/> Submit a letter from your employer, on company letter head verifying that you work within (inside) the city limits of the City of Santa Clara. It must be signed and dated by the HR Manager. It should reflect your start date and hours per week worked. If you are self-employed submit a copy of your business license for the current year.</p>
<p>Preference/Priority 4</p> <p>ALL OTHERS</p> <p>Any other qualified applicant household without regard to residency or employment.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>

Certifications on next page



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I/We, certify that I/we meet the following preference/priority:

- PRIMARY APPLICANT: 1st Priority 2nd Priority 3rd Priority 4th Priority
- Co- APPLICANT: 1st Priority 2nd Priority 3rd Priority 4th Priority
- Additional CO- APPLICANT: 1st Priority 2nd Priority 3rd Priority 4th Priority
- Additional CO- APPLICANT: 1st Priority 2nd Priority 3rd Priority 4th Priority

I/we certify under penalty of perjury that all of the information stated on this form is true and complete. I/we have made no misrepresentations, nor did I omit any pertinent information. I/we also understand that I/we must submit clear and substantial evidence with the application and the preference criteria form in order to be considered. No proof - No form - No Preference.

Date _____

Applicant Name: _____ Signature _____

Co- Applicant Name: _____ Signature _____

Additional Applicant Name: _____ Signature _____

Additional Applicant Name: _____ Signature _____